

3 STEPS TO SWITCH

Automatic Withdrawal Authorization

Notification of Withdrawal Authorization Change

Name of Company:

Account Number:

Payment Amount:

Address:

City, State, Zip:

Phone Number:

Please cancel all automatic withdrawals from **my old institution**:

Financial Institution:

Account # Routing #

Please make all future automatic withdrawals from **my new institution**:

Financial Institution: **Monson Savings Bank**

Account # Routing # **211871219**

This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature: Date:

Name:

Address:

City, State, Zip:

Phone Number:

Use the fillable fields to fill out this form online, or you can print the form and complete it.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies make it easy to change your account on record online on their website.

Automatic Withdrawal Checklist:

Review a few months of your transaction history and take note of auto payment dates and amounts. Use this helpful list of commonly used auto payments.

- ☐ Home Mortgage
- ☐ Auto Loans
- ☐ Utilities
- ☐ Insurance
- ☐ Cable/Internet
- ☐ Gym/Club Memberships
- ☐ Credit Cards
- ☐ Investments
- ☐ Subscriptions
- ☐ Charity Donations